**Nebraska State Student Nursing Association**

**NSSNA Annual Convention Business Meeting**

**[February 8, 2020 at 1330 CST ]--**

**[Michael F. Sorrell Center ]**

1. Call to Order
   1. Meeting was called to order by president Shayleen Behm at 1331 CST.
2. Roll Call
   1. Present:
      1. Shayleen Behm, president
      2. Jocelyn Ramos, 1st VP
      3. Amanda Mays, 2nd VP
      4. Jennifer Mansfield, treasurer
      5. Hannah Harwager, secretary
      6. Mara Wardyn, communications
      7. Cami Roehrs, nominations
      8. Stephanie Shoning, legislative
      9. Emma Young, community service
      10. Eric Langan, image
      11. Jenny Beckman, breakthrough
   2. Absent
      1. MacKenzie Bowker, student advisor
   3. Non-voting members
      1. Raven Lance, state consultant
   4. Present
      1. Bryan College of Health Science
         1. Voting members: 2
         2. Non-voting members: 2
         3. Advisors: 1
      2. Clarkson College, Omaha
         1. Voting members: 10
         2. Non-voting members: 3
         3. Advisors: 2
      3. Creighton University, Omaha Campus
         1. Voting members: 2
         2. Non-voting members: 2
         3. Advisors: 1
      4. Mid-Plains Community College, North Platte
         1. Voting members: 4
         2. Non-voting members: 0
         3. Advisors: 0
      5. Midland University, Fremont
         1. Voting members: 2
         2. Non-voting members: 0
         3. Advisors: 1
      6. Nebraska Methodist College, Omaha
         1. Voting members: 1
         2. Non-voting members: 1
         3. Advisors:2
      7. Wesleyan University, Lincoln
         1. Voting members: 12
         2. Non-voting members: 0
         3. Advisors: 1
      8. Northeast Community College, Norfolk
         1. Voting members: 7
         2. Non-voting members:5
         3. Advisors:1
      9. University of Nebraska Medical Center College of Nursing, Kearney Campus
         1. Voting members: 1
         2. Non-voting members: 0
         3. Advisors: 0
      10. University of Nebraska Medical Center College of Nursing, Lincoln
          1. Voting members: 1
          2. Non-voting members: 13
          3. Advisors: 1
      11. University of Nebraska Medical Center College of Nursing, Omaha
          1. Voting members:1
          2. Non-voting members:0
          3. Advisors: 0
      12. University of Nebraska Medical Center College of Nursing, Scottsbluff
          1. Voting members: 5
          2. Non-voting members: 0
          3. Advisors: 1
      13. Western Nebraska Community College, Scottsbluff
          1. Voting members: 5
          2. Non-voting members: 0
          3. Advisors: 0
   5. Absent
      1. Central Community College, Grand Island
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
      2. College of Saint Mary
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
      3. Creighton University, Hasting Campus
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
      4. Metropolitan Community College, Omaha
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
      5. Purdue University
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
      6. Southeast Community College, Lincoln
         1. Voting members: 0
         2. Non voting members: 0
         3. Advisors: 0
3. Quorum
   1. Shayleen Behm, president declared a quorum present.
4. Approve Minutes
   1. Motion to approve 02/02/2020 meeting minutes by Jenny Beckman seconded by Jocelyn Ramos. Motion approved by the board unanimously.
5. Approve Agenda
   1. Motion to approve the NSSNA Annual Business Meeting agenda by Hannah Harwager and seconded by Jenny Beckman. Motion approved by the board unanimously.
6. State of the State Address
   1. State of the state address presented by president Shayleen Behm at this time.
7. Officer Reports
   1. President
      1. Again, I am Shayleen Behm. The 2019-2020 NSSNA President. This past year has been one for organization, connection, and continual learning. My main goal in taking this position was to make serving on the NSSNA board a genuinely enjoyable experience. I can honestly say that we accomplished that. We also improved our organization and communication efforts along the way. We worked very hard to “clean up” our Google Drive and consolidate any possible documents floating around in our briefcases into that drive for easy future access. We implemented consistent labeling methods which had a vast impact on the ease of use of the Drive. Another major feat was completed by consolidating all of our forms into Jotform, which is an online program that allows us to view applications, registrations, and contact forms in a more uniform manner. Jotform also allows us merge Square, our payment system, seamlessly into our website which makes the online registration payments much more user friendly. I spent many hours on our new merchandise ideas: designing and tweaking them based on our board opinions to create some more trendy, high quality merchandise for both this convention and national convention. Of course I helped with the details of planning this convention. Again, thank you all for being here. I also helped support each of our members with their positions in any way possible; whether that be helping them to find contact information, researching the best party decorations, pumping out crazy ideas, or even just being a source of comical relief. Throughout the year I was also consistent in checking in on each members status both with the board duties but also with any personal concerns. Our board was very strong at expressing our opinions respectfully and truly connecting with one another. I would say my biggest accomplishment this year was maintaining a synergistic board that genuinely cared for one another which obviously couldn’t have been done without each of our board members.
   2. 1st VP
      1. I started the 2019-2020 year by attending the NSNA Convention in Salt Lake City, Utah. I worked the Nebraska State SNA booth and sold merchandise. I represented the Nebraska State SNA and attended different sessions to learn about how we can improve our State SNA. A major part of my role this year was planning our 2020 Convention. I acted as the planner and coordinator of all things convention related. I worked closely with the board to find speakers that were of interest to students in Nebraska. I contacted vendors, sponsors, and donors to accomplish everything you will see here today. To reserving this conference space, breakout rooms, and tables. To having you receiving our convention t-shirts and badges. I worked with Jotform to receive all the applications and registration for convention. I worked as a liaison to nursing schools and high schools across Nebraska. I also assisted with promoting convention and the NSSNA through social media. It’s been a fun and exciting year and I’m so proud of all that we as a board have accomplished. I want to thank every single board member for their amazing work this year. You all have been a pleasure and honor getting to know. I am happy to share what we have been working all year with all of you today. Thank you for attending and I hope you enjoy the convention.
   3. 2nd VP
      1. I started this last year by familiarizing myself with our bylaws and policies. I acted as the board’s go to person if there were ever any questions or concerns on anything from making sure we were following the bylaws and policies through various board processes, or if we were unsure of how to carry out a specific process, and if there were any proposed changes. I attended national convention in Salt Lake City this past April with several of the other board members representing the state of Nebraska and helped sell merchandise at our booth. I also familiarized myself with the National Student Nurses’ Association’s (NSNA) bylaws to make sure that our state bylaws corresponded. Once making sure that our bylaws were appropriate I began reaching out to local SNA chapters across the state to review their bylaws and ensure that they corresponded with both state and national bylaws. We had one policy change this year. The board voted to eliminate all board member briefcases except for those of the executive members which include the president, 1st and 2nd vice president, secretary, and treasurer. This policy change was voted on and approved by the board at the monthly board meeting on February 2nd, 2020. Throughout this year I also worked closely with other board members helping them with anything they needed. From helping design merchandise to our biggest task being convention planning by helping contact vendors, sponsors, and anything else I could do to help bring this convention together. I worked on organizing the second vice president Google Drive folder to help me better serve my role as second vice president and to assist in a smoother transition for the incoming second vice president. Lastly, I reached out to students at my school throughout the year informing them on NSSNA, NSNA, and recruiting them to apply for positions for the 2020-2021 NSSNA board. Managing this board has been a huge group effort and I am thankful for all of the wonderful people I have had the privilege to serve with on this board. I am so grateful for this experience, the opportunities it has brought me, and the friendships I have made.
   4. Treasurer
      1. Hello! I am Jennifer Mansfield, your NSSNA treasurer. Welcome to the 2020 Nebraska State Convention! To start out the year I attended the National Student Nurses Association Annual Convention as your treasurer and one of your delegates on the voting floor. One of my main reasons for going was to attend the New Treasurer meeting to learn the proper etiquette for accounting on a board run by its members. As treasurer, my goal this year was to review the accounting standards to ensure compliance, and put into place the most ethical accounting practices. I am proud to say that through diligence and hard work, not a single penny was left unaccounted for, or unnecessarily spent. I am so proud of this board for being fiscally responsible and truly weighing in on the various costs when making decisions. One of our larger expenses this year was a donation to the Salvation Army in the amount of $1,000 for flood relief supplies. Every year the board chooses a philanthropy project in hopes of finding a way to give back to the communities that support each and every one of us as we journey through nursing school. While historically these philanthropy projects focus on a smaller group in need, every member of our board felt a calling to help as many members of the community as possible. I could not have been more impressed by this board as we settled on a number that was not only feasible, but enough to make an impact on many lives. Being the only ones with access to cards, our President, Shay, and myself headed to Wal-Mart and filled up six grocery carts full of the supplies requested by the Salvation Army of Omaha. Miraculously it all fit in my Nissan Rogue (shout out if you are looking for a new reliable vehicle with lots of space). Two days later I made the drive with another member of the UNMC - Scottsbluff campus students, Shannon Piccone. We delivered the goods, and turned around for the drive back home. We left at 8 in the morning and arrived back at 3am the next day. To say we were tired, but full of warm hearts would be an understatement. Additionally the board came up with small fundraisers throughout the year to help increase our funds for the next years philanthropy project. Though fundraising across the state was more challenging than anticipated we were able to raise $268.75. My role for the board consisted of managing the budget for convention, coordinating the catering (so I hope you like the food), decorations and my favorite part of all was merchandise design. There were so many wonderful ideas submitted it was hard to choose, but we hope to have chosen well to make not only us Nebraskan’s want it, but also those who attend Nationals. There are so many wonderful things I could say about my time here on the board, but I will end with this. Having the opportunity to represent you this last year has been incredible. I have met new friends across the state and developed relationships with individuals that will last a lifetime. If I was able to serve again, I would without any reservations. So thank you board members for making this such an awesome experience and thank you Nebraska for opening your arms to this Washington gal and giving me a new home for the last two years. You will always, always have a special place in my heart.
   5. Secretary
      1. Hello my name is Hannah Harwager. As the secretary on the NSSNA board, my main responsibility is to take the minutes at all our meetings. I also submit the minutes to the NSNA for their records on a monthly basis. Like all of the other board members, I helped with contacting high schools and colleges about attending our state convention. I also helped contact hospitals and nursing facilities regarding donations, vendor booths, and sponsorships. In addition to these duties, I organized the NSSNA board email and drive, help design merchandise for both state and national convention, and collaborated on fundraising ideas, along with many other odd end jobs to assist other board members. This position has taught me a lot about time management and task organization, but I am so thankful for the experience and those that I have met along the way.
   6. Communications Editor
      1. As the 2019-2020 Communications Editor on the NSSNA board, I was responsible for sending out newsletters, updating the website, and creating the booklet for the annual convention. I started out the year by familiarizing myself with the NSSNA website and updating it with information about the new board. I had the opportunity to go to the NSNA annual convention in Salt Lake City, Utah and help with the Nebraska SNA booth and sell merchandise. Throughout the year, I was able to send out six newsletters to our subscribers and share them on social media to try to reach out to more NSSNA members. I collaborated with other board members and helped wherever it was needed. I contacted vendors, sponsors, and schools and continued to update the website in preparation for the annual convention. I am grateful to have been on this board and had the opportunity to make friendships along the way and I am so proud of what we were able to accomplish.
   7. Nominations Director
      1. Throughout the 2019-2020 year, my main responsibility was to help with the nomination process. I recruited potential board members and promoted different positions to students throughout the state. I helped review student applications, and updated the nominations script for convention day. I contacted nursing schools and advisors across the state. Throughout the year, I also helped other officers with contacting vendors and sponsors for convention day. It has been such a fun and exciting year, and I’m so proud of all that we as a board have accomplished.
   8. Legislative Director
      1. I am the current Legislative Director for the 2019-2020 school year. My name is Stephanie Shoning. I have thoroughly enjoyed the responsibility for monitoring state and national legislation that affect the healthcare field. Throughout the year, I acted as a liaison with various school SNA chapters, legislative organizations, government agencies, and other organizations concerned with legislature. Although I was unable to attend last year’s Nebraska Nurses’ Associations’s “Nurses Day at the legislature” conference in Lincoln,NE many of our committee members were in attendance on this special day. The day included presentations about current issues and speakers that hold various elected offices throughout nebraska and was a great opportunity for learning and networking. The new 2020 Legislative Day will be held on February 26th, 2020. Please all who can attend to make this day an important day to attend. This year there is year there is a ticket already purchased for the new Legislative Director to attend!
   9. Community Service Director
      1. I’m Emma Young and I’m the current community service director. As community service director my job was to establish philanthropy for the year. The board decided to choose a specific issue to support throughout the year. This year we chose to focus our efforts on flood relief. I work with the board as well as helping other local chapters with their community service efforts.
   10. Image Director
       1. Welcome all, my name is Boy…. I mean Eric Langan and I am the current Image of Nursing Director for this wonderful organization. This year we got a lot done in our organization which has led up to us all here at this convention. Specifically I worked on the social media side of things. Promotion, advertising, and getting the word out about what we as an organization have been doing. We do a lot as an organization, things such as this convention, donations to and I have had the opportunity to advertise all that we do. This has been done through our social media pages on Facebook and Instagram, pages that you all of course are going to go and follow right now (wink.) On these social media pages I also started a social media “Nursing School Feature” which is now allowing prospective nursing students to be able to, from their phone, take a little tour of some of the Nursing Colleges across Nebraska. Of course none of this matters if nobody is able to see it, which is why I worked with high schools across the area to grow these pages and this organization. All board members are active in convention planning, for this year I had the opportunity to be the person of contact for our wonderful speaker from the biocontainment center.
   11. Breakthrough
       1. Hello! My name is Jenny Beckman, and I am the Breakthrough to Nursing Director for 2019-2020. Basically, my job is to recruit high school students to the exciting career of nursing. Through this position, we are able to help expand the pool of nurses available to take care of our patients, thus combating the nursing shortage we unfortunately face today. This year, I have developed a five year plan to make this position function effectively for recruiting high schoolers, not just in one community, but across the state of Nebraska. One of the big items I decided to tackle was creating a directory with contact information. This directory contains contact information for admissions counselors of NSSNA nursing programs, NSSNA advisors, directors of RHOP programs, and high school guidance counselors. With this data, we will be able to network across the state to recruit high schoolers, answer their questions, provide guidance in making their choice, and assist them in making a decision on where to get their education. In addition to the duties specific to my position, I have helped with several duties the board had, such as planning convention, designing merchandise, contacting vendors for state convention, and many other projects along the way. This has been a wonderful learning experience for me, and I am proud to have served on this board.
8. Treasurer Financial Report
   1. Beginning balance from 02/17/2019: $24,389.63
      1. Total income: $18,007.77
         1. Dues: $1,940.00
         2. Interest: $10.11
         3. 2019 State Convention: $1,476.40
         4. 2020 State Convention: $11,111.29
         5. Merchandise Sales: $2,660.98
         6. Fundraisers $313.75
         7. Miscellaneous: $495.24
      2. Total Expenses: $24,495.26
         1. 2019 State Convention: $1,694.85
         2. 2019 National Convention: $7,536.72
         3. 2020 State Convention: $7,507.87
         4. Philanthropy Donations: $1,126.80
         5. Fundraisers: $237.87
         6. 2018 Taxes: $88.18
         7. Merchandise: $3,353.08
         8. JotForm: $104.50
         9. Miscellaneous (Travel, Office Supplies, etc.): $2,845.39
      3. Ending Balance as of 02/02/2020: $17,902.14
9. New Business
   1. Nominations
      1. President
         1. Samantha Denardo- preslated
         2. Hannah Smith- preslated
         3. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      2. 1st VP
         1. Maria McDougall- preslated
         2. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      3. 2nd VP
         1. Colin Wollaston- preslated
         2. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      4. Treasurer
         1. Devin Beaver- preslated
         2. Myia Hamaker- preslated
         3. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      5. Secretary
         1. Myia Hamaker- preslated
         2. Lexi Sandoz- preslated
         3. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      6. Nominations Director
         1. Roseanna Vapenik- preslated
         2. Colin Wollaston- preslated
         3. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      7. Legislative Director
         1. Hannah Smith- preslated
            1. Hannah Smith with
         2. Nominations from the floor opened by Cami Roehrs
         3. Addy Christiansen, Wesleyan College nominates Douglas Shinner from the floor who accepts nomination
         4. Lauren Gilbert, Clarkson College nominates Jeff Shank from the floor who accepts nomination
            1. Nominations closed
      8. Breakthrough
         1. Mariah Orduna- preslated
         2. Alexander Varney- preslated
         3. Nominations from the floor opened by Cami Roehrs
            1. Nominations closed
      9. Community Service Director
         1. Lexi Sandoz- preslated
         2. Nominations from the floor opened by Cami Roehrs
         3. Aubrey Wagner, Wesleyan College nominates Jayla Trosper from the floor who accepts nomination
            1. Nominations closed
      10. Image Director
          1. Antonia Villani- preslated
          2. Mariah Orduna- preslated
          3. Roseanna Vapenik- preslated
          4. Nominations from the floor opened by Cami Roehrs
             1. Nominations closed
      11. Communications Editor
          1. Antonia Villani- preslated
          2. Alexandra Varney- preslated
          3. Nominations from the floor opened by Cami Roehrs
             1. Nominations closed
      12. Student Advisor
          1. Jocelyn Ramos- preslated
          2. Mara Wardyn- preslated
          3. Nominations from the floor opened by Cami Roehrs
             1. Nominations closed
   2. Tellers exit the room to tallie votes. Door prizes are announced during this time.
   3. Awards
      1. Faculty Advisors
         1. Trina Aguirre - UNMC-CON Western Division
         2. Ashely Kennedy- Bryan College Health of Science
         3. Becky Allen- Clarkson College
         4. Valerie King- Clarkson College
         5. Katie Doty- Nebraska Methodist
         6. Margo Minnich- Creighton College
         7. Vickie Wenzl- Nebraska Wesleyan
         8. Jean Phelan- Midland University
         9. Karen Weisnek- Northeast Community College
         10. Corlis Hayden- Nebraska Methodisk
         11. Lori Saville- Metro Community
         12. Jamie Fulwider- UNMC-CON Lincoln
      2. Board Member of the Year
         1. Shayleen Behm
      3. Image of Nursing Award
         1. Clarkson College
      4. Individual Community Service Award
         1. Veronique Stough from Nebraska Methodist
      5. Most Unique Community Service Award
         1. UNMC-CON Western Division Scottsbluff
      6. Community Health Award
         1. No submissions for this award
      7. Most Outstanding Community Service Award
         1. UNMC-CON Western Division Scottsbluff
      8. Farthest Traveled
         1. UNMC-CON Western Division Scottsbluff
         2. WNCC College of Nursing Scottsbluff
      9. Most Constituents in attendance
         1. UNMC-CON Lincoln at 26 students
      10. State Student Nurse of the Year
          1. 1st Nominee Breanna Hedstrom Northeast Community College
          2. 2nd Nominee Jennifer Brauchli UNCM-CON West Division
          3. 3rd Nominee Lauren Stiles Midland University
          4. 4th Nominee Jocelyn Ramos Clarkson College
          5. State Student Nurse of the Year Mallory Woods UNMC-CON Omaha
   4. Outgoing 2019-2020 Officers:
      1. Shayleen Behm, president
      2. Jocelyn Ramos, 1st VP
      3. Amanda Mays, 2nd VP
      4. Jennifer Mansfield, treasurer
      5. Hannah Harwager, secretary
      6. Mara Wardyn, communications
      7. Cami Roehrs, nominations
      8. Stephanie Shoning, legislative
      9. Emma Young, community service
      10. Eric Langan, image of nursing director
      11. Jenny Beckman, breakthrough to nursing director
      12. MacKenzie Bowker, student advisor
   5. New 2020-2021 Officers:
      1. President
         1. Hannah Smith- Clarkson College
         2. 402-516-8003
         3. smith.hannah@clarksoncollege.edu
      2. First Vice President
         1. Maria McDougall- UNMC CON Kearney
         2. 402-363-8386
         3. maria.mcdougall@unmc.edu
      3. Second Vice President
         1. Colin Wollaston UNMC CON Scottsbluff
         2. 515-201-9034
         3. colin.wollaston@unmc.edu
      4. Treasurer
         1. Devin Beaver UNMC CON Scottsbluff
         2. 308-672-0721
         3. devin.beaver@unmc.edu
      5. Secretary
         1. Myia Hamaker UNMC CON Scottsbluff
         2. 308-430-8320
         3. myia.hamaker@unmc.edu
      6. Communications Editor
         1. Alexandra Varney Mid Plains Community College
         2. 308-546-7044
         3. avarney2624@students.mpcc.edu
      7. Nominations Director
         1. Roseanna Vapenip Mid Plains Community College
         2. 308-882-0241
         3. rgoin6418@students.mpcc.edu
      8. Legislative Director
         1. Douglas Shinner Nebraska Wesleyan
         2. 402-217-1648
         3. dshinner@nebrwesleyan.edu
      9. Community Service Director
         1. Lexi Sandoz Mid Plains Community College
         2. 308-760-3494
         3. lsandoz8479@students.mpcc.edu
      10. Image of Nursing Director
          1. Antonia Villani Mid Plains Community College
          2. 303-775-8074
          3. avillani7635@students.mpcc.edu
      11. Breakthrough to Nursing Director
          1. Mariah Orduna Clarkson College
          2. 402-440-8521
          3. orduna.mariah@clarksoncollege.edu
      12. Student Advisor
          1. After the initial vote, 32 votes were counted for Jocelyn Ramos and 32 for Mara Wardyn. Meeting was closed and two nominees removed from the room. Per Bylaws, another vote was conducted by a standing vote.
          2. Jocelyn Ramos: 27 votes
          3. Mara Wardyn: 32 votes
          4. Mara Wardyn Mid Plains Community College
          5. 262-960-4174
          6. mstrecker4370@students.mpcc.edu
   6. Date/Time/Place of the next meeting: Will be decided upon with new board members.
   7. Adjourn
      1. There is no further business. Motion to adjourn the meeting by Eric Langan and seconded by Mara Wardyn. Motion approved unanimously. Meeting was adjourned by president Shayleen Behm at 1607 CST.

Hannah Harwager Shayleen Behm

Secretary President